



CITY OF BALDWIN PARK  
PLANNING DIVISION  
14403 E. PACIFIC AVENUE  
BALDWIN PARK, CA 91706  
(626) 813-5261

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## SUBSTANTIAL TREE TRIMMING OR TREE REMOVAL APPLICATION

### APPLICANT

Name of Applicant(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### PROPERTY OWNER (if different than Applicant)

Property Owner(s) of Record: \_\_\_\_\_

Subject Property Address: \_\_\_\_\_

### TREE INFORMATION

Approximate Height of Tree\* \_\_\_\_\_ Diameter of Tree\* \_\_\_\_\_

Common Tree Name \_\_\_\_\_ Botanical Tree Name \_\_\_\_\_

Specific Location of Tree(s): Front yard area

\*If more than one (1) tree will be removed, use attached spreadsheet.

I/We acknowledge the filing of this Application and certify that all of the enclosed information is true and accurate and that I/we have familiarized myself/ourselves with the relevant provision(s) of the Baldwin Park Planning Division and the Baldwin Park Municipal Code related to this Application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### FOR CITY USE ONLY:

File No: \_\_\_\_\_ Fee: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

## **IMPORTANT DEFINITIONS**

**MATURE TREE.** Any tree located in the front yard, front yard setback area, rear yard, rear yard setback area, side yard or side yard setback area and (1) is greater than 18 inches in diameter when measured 54 inches from the ground or is greater than 40 feet in height, or (2) is a tree of historic value due to the tree's (or stand of trees') age or prominence as a local identifying feature.

**REQUIRED TREE.** Every tree planted or preserved on private property which:

1. Was planted and is maintained pursuant to a city-imposed condition of approval for a particular land use entitlement; or
  2. Was shown on a landscape drawing or plan for a project approved by the City.
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**A written justification statement must accompany all applications. It needs to identify the reason(s) for the removal of substantial trimming of the tree and how the conditions of one (1) of the criteria below are met.**

1. The Mature or Required Tree constitutes a nuisance or hazard by virtue of its condition, location, species, proximity to existing structures, walkways, or utilities; or
2. The removal of the Mature or Required Tree is deemed necessary by a certified arborist to protect the health of other trees in the vicinity due to disease or infestation affecting the subject tree; or
3. The substantial trimming or removal of the Mature or Required Tree is deemed necessary to accommodate solar access pursuant to the California Solar Shade Control Act of 1979; or
4. The substantial trimming or removal of the Mature or Required Tree is necessary to prevent a substantial inconvenience or financial hardship to the property owner; or
5. A suitable replacement tree in terms of species and ultimate size will be planted within six months after the permitted removal of the subject tree.

The size, location, and species of the replacement tree(s) shall be determined by the Tree Officer with consultation of the applicant and taking into consideration such factors as the size, location, type of tree, and number of trees on the property, and number of trees in the surrounding neighborhood. The Tree Officer may consider the option of relocating the subject tree in another location on the subject property.

Justification for Removal of Tree:

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**SUBMITTAL ITEMS**

	<b>DOCUMENT</b>	<b># OF COPIES</b>
	Site Plan—Identify Tree(s) Location (if more than one tree)	One (1) PDF Copy
	Justification Statement	One (1) PDF Copy
	Pictures of Tree(s) and or Issues Associated with the Tree(s).	One (1) PDF Copy
	Application with Signature	One (1) PDF Copy
	Owner's Affidavit	One (1) PDF Copy



# OWNER'S AFFIDAVIT

\_\_\_\_\_ the undersigned, hereby declare under the penalty of perjury that I am the owner of the property involved in this request, and hereby authorize \_\_\_\_\_ to file an **SUBSTANTIAL TREE TRIMMING OR TREE REMOVAL APPLICATION** on the property located adjacent to \_\_\_\_\_ in the City of Baldwin Park as set forth in the application and related materials dated \_\_\_\_\_ submitted to the Planning Division/Tree Officer.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Name (Printed)

\_\_\_\_\_  
Property Owner's Address

## **ACKNOWLEDGMENT**

\_\_\_\_\_  
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.  
\_\_\_\_\_

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF BALDWIN PARK

On \_\_\_\_\_, before me, \_\_\_\_\_, a Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
(Name and Notary Commission No.)